

Spinnaker Speakers

District 91, Division A, Area 1, Club Number 2685904
2nd & 4th Monday of the month at 19:15



Toastmaster Meeting **Monday 10th November 2025** Starting at **19:15**

Meeting Theme **TBA**

Venue **Keppel's Head Hotel**

Time Role		Presenter Event	Duration		
			Green	Amber	Red
19:30	Meet and Greet Guests	Meet and greet guests			
	Sergeant at Arms	Call Meeting to Order and Introduce Club President	1:00		
	President	Welcome, Open Meeting and Introduce Toastmaster	1:00		
	Toastmaster	Smart O? Describe Program	2:00	2:30	3:00
	Timekeeper	Explain timing	1:00		
	Grammarian	Explain Role and Word of the day	1:30		
	Warm up	Your 15 seconds to say something	8:00	9:00	10:00
	1st Speaker		5:00	6:00	7:00
	2nd Speaker		5:00	6:00	7:00
	3rd Speaker		5:00	6:00	7:00
	Timekeeper	Give times of speeches	1:00		
	Toastmaster	Smart O? Vote best speaker	1:00		
20:24	Network Break	Refreshments			
	Sergeant at Arms	Reconvene meeting	1:00		
	1st Evaluator	Evaluate speech 1	2:00	2:30	3:00
	2nd Evaluator	Evaluate speech 2	2:00	2:30	3:00
	3rd Evaluator	Evaluate speech 3	2:00	2:30	3:00
20:48	Table Topic Master	Table Topics (15 Mins)	1:00	1:30	2:00
21:01	Timekeeper	Report topic times	1:00		
	Toastmaster	Smart O? Vote for best table topics speaker	1:00		
	Grammarian	Grammarian's report	3:00	4:00	5:00
	Topic Evaluator	Table Topics Evaluation	3:00	4:00	5:00
	Toastmaster	Smart O? Vote best evaluator (Speeches, TT, Grammar)	1:00		
	General Evaluator	General Evaluator's report	4:00	5:00	6:00
	Awards	Awards, thanks, guest comments			
	Club Business	Club business & next meeting			
21:32	End of Meeting				

Next Meeting 19:15 Monday 24th November 2025,